

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH AIR RELIEF TECHNOLOGIES, INC., TO PROVIDE ON-CALL HVAC FILTER REPLACEMENTS AND FILTER SERVICES FOR THE BUILDING AND EQUIPMENT SERVICES DEPARTMENT, THE SAN ANTONIO FIRE DEPARTMENT, AND THE CONVENTION AND SPORTS FACILITIES DEPARTMENT, BEGINNING UPON AWARD THROUGH MARCH 23, 2025, WITH THREE, ONE-YEAR RENEWAL OPTIONS, FOR AN ESTIMATED AMOUNT OF \$480,000.00 ANNUALLY, NOT TO EXCEED \$2.4 MILLION FOR THE ENTIRE CONTRACT TERM, INCLUDING RENEWALS. FUNDING IS AVAILABLE THROUGH FEDERAL ASSISTANCE PROVIDED TO THE CITY OF SAN ANTONIO BY THE U.S. DEPARTMENT OF TREASURY UNDER THE AMERICAN RESCUE PLAN ACT (ARPA), THE FACILITIES SERVICES FUND, THE GENERAL FUND, AND THE CONVENTION AND VISITORS FACILITY FUND. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

**\* \* \* \* \***

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with on-call HVAC filter replacements and filter services for the Building and Equipment Services Department, the San Antonio Fire Department, and the Convention and Sports Facilities Department; and

**WHEREAS**, two proposals were received and evaluated; and

**WHEREAS**, staff recommends Air Relief Technologies, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract beginning upon award and ending March 23, 2025, with the option for the City to renew for up to three additional, one-year periods, for an estimated annual cost of \$480,000.00, not to exceed \$2.4 million for the entire contract term including any renewals; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Air Relief Technologies, Inc., to provide the City of San Antonio with on-call HVAC filter replacements and filter services for the Building and Equipment Services Department, the San Antonio Fire Department, and the Convention and Sports Facilities Department is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$1,400,000.00 is available through federal assistance provided to the City of San Antonio by the U.S. Department of Treasury under the American Rescue Plan Act (ARPA). The remaining \$1,000,000.00 of this contract will be funded by the Facilities Services Fund, the General Fund, and the Convention and Visitors Facility Fund. Purchases made by the respective department are as needed and dependent upon available funds within their adopted budget.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** Payment is authorized to Air Relief Technologies, Inc., and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

LC  
\_\_/\_\_/23  
Item No. \_\_

**PASSED and APPROVED** this \_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney

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